

# Infinancials Excel Add-in 2.1 Getting Started

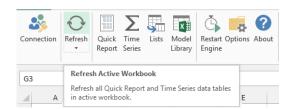
The new Infinancials Excel Add-in 2.1 version improves user experience with simplified toolbar, context menu, functionalities wizards, table layouts and output formats. The Excel Add-in is now easier to use, much more efficient and better suited to user needs.

Infinancials Excel Add-in 2.1 has been designed for Microsoft Excel versions from Excel 2010 onwards.

## Main Features

#### **Infinancials Excel Toolbar**

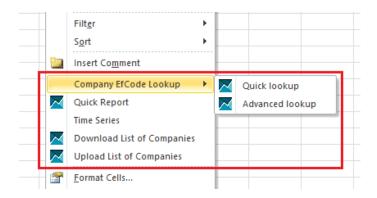
Infinancials toolbar has been simplified with fewer menu options and large icons for a better identification of the key functionalities. A quick description is displayed when rolling the mouse over the buttons.



- **Connection**: check connection status and log in with Infinancials credentials
- **Refresh**: refresh at the same time all Quick Reports and / or Time Series data tables available in a worksheet or a workbook
- **Quick Report**: generate a formatted data table for a single company or a list of companies, with several output options. Access all available items from Infinancials database
- **Time Series**: generate an historical data table for companies, indices, currencies exchange rates, with several output options
- Lists: download a list of companies from My Lists, index constituents or predefined lists of peers
- **Model Library**: access prebuilt models for company and comparable analysis: valuation multiples, ratios, beta, volatility, quotes
- Restart Engine: cancel pending operations and restart when the add-in does not seem to respond
- Options: access add-in options such as preferences for Excel startup or connection mode,
- **About**: check current version, installation path and get the latest updates

### **Infinancials Right-Click Menu**

Infinancials context menu has been revamped with fewer options, mainly used to find Infinancials identifiers (EfCodes) corresponding to a company name, ticker, ISIN code or a list of company names, tickers, ISIN codes or to upload and save of list of companies available in an Excel spreadsheet under My Lists.

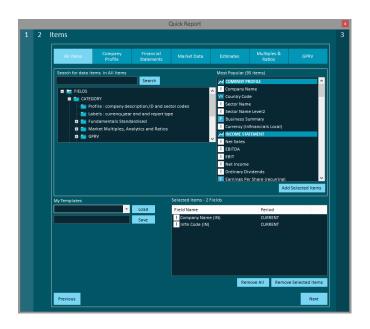


## **Quick Report Wizard**

The new Quick Report wizard is made of three steps for an easier selection of report settings:

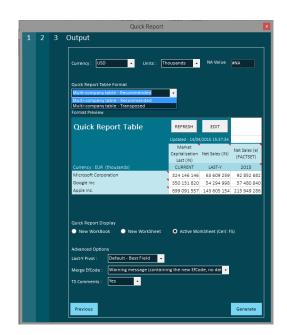
- → Universe of companies
- → Financial data items and periods
- → Output settings
  - Universe of Companies: search for companies using names, tickers, ISIN codes, EfCodes, or select companies from personal lists and Index constituents.





2. Items selection: search and selection of database items. By default, "All Items" view is selected and most popular items are displayed in the Search Results. It is recommended to use Most Popular items, search by typing item name or browse all categories to find the items needed. New "My templates" feature allowing to save the items list (template) for further reuse in another Quick Report.

 Output settings: selection of output currency, units, table layout format and report table location preferences.



## **Quick Report Table Layout Changes**

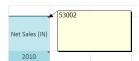
#### 1. Column Headers

In the Excel add-in 2.0 version, data items were labelled using three cells (Item name, item code and reference time period):



In the 2.1 version, column headers have been simplified:

• Item name (with the code in cell comment)



Reference time period (unchanged)



#### 2. Company Names and EfCodes

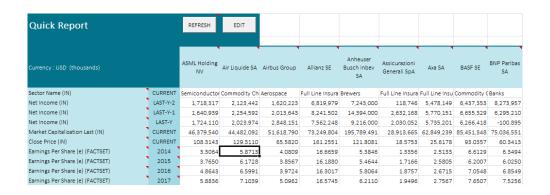
In 2.0 version of the Excel Add-in, EfCodes were displayed in a separate column before company names column.

In 2.1, both are merged within one single cell. Only company names are displayed and company EfCodes are placed in cell comments for a ready-to-use report.

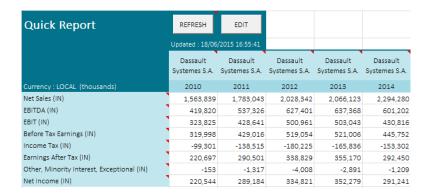


## **New Quick Report Table Formats**

1. Multiple Companies: new transposed format (items in rows, companies in columns)



**2. Single Company:** new format specifically designed for an easier reading and modeling when analyzing a single company. When creating a quick report from one company, this format is set by default: items in rows, periods in columns.

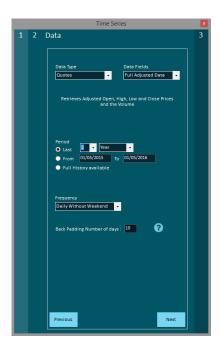


#### **Time Series Wizard**

Time Series functionality has been revamped with a similar design as the Quick Report. The new Time Series wizard is made of three steps for an easier settings selection:

- → Universe of companies
- → Financial data items and periods
- → Output settings
  - Universe of Companies: search for companies using names, tickers, ISIN codes, EfCodes, or select companies from personal lists and Index constituents.





2. Items selection: search and selection of database items. New "My templates" feature allowing to save the items list (template) for further reuse in another Quick Report.

 Output settings: selection of output currency, units, table layout format and report table location preferences.



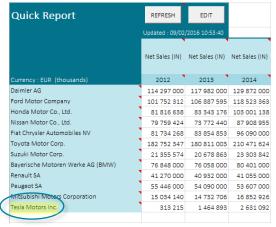
## **How To?**

## How to add companies in a Quick Report without using EDIT function?

#### → If the company EfCode is already known:

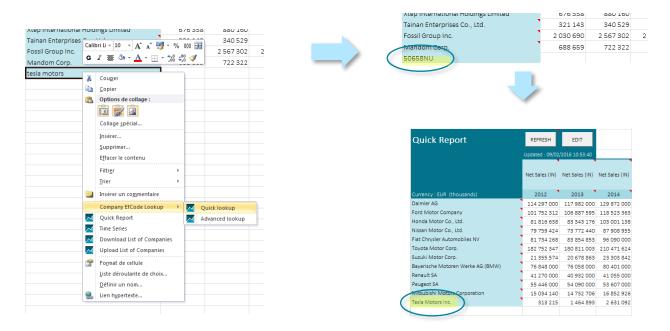
Enter company EfCode in the first available cell after the after the last company of the list, and click REFRESH button. The corresponding company name will be displayed in the cell and all data items will be automatically filled in.





#### → If the company EfCode is unknown:

Enter company name, ticker or ISIN in the first available cell after the last company of the list, right click on the name of the company and use the Company EfCode Lookup / Quick Lookup function. Then click on REFRESH. All data items will be automatically filled in.



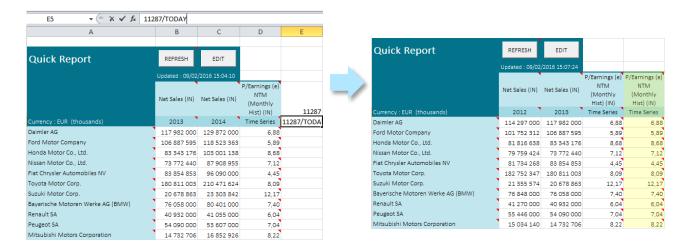


It is easy to find a company EfCode using Infinancials web platform. The EfCode

### How to add a data item into a Quick Report without using EDIT function?

To add a data item to the Quick Report table, enter the item code in the first available cell after the last item name. In the cell below, enter the reference time period (for example "2014", "LAST-Y") and click REFRESH button.

Note: for time series data items (values at a specific date), it is necessary to repeat the item code together with the date in the reference time period cell separated with a "/" (Example: "11287/TODAY" or "11261/20151231").



The easiest way to add an item to a Quick Report is still to use the EDIT tool and select the desired data item in the wizard.

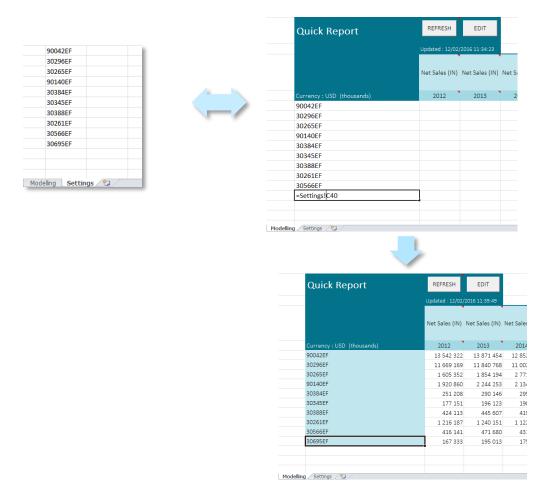
## How to add a company to a Time Series report table?

Quick Report and Time Series are separate functions and do not work the same way, even if the wizards look similar. To add companies to a Time Series table, the best option is to use EDIT function. However it is possible to add companies by entering additional EfCodes to the first row of the Quick Report (directly on the first cell available on the right of the EDIT button. Click REFRESH button to update the Time Series tables.



## How to link a Quick Report to a separate list of companies?

For modeling purposes, it is often necessary to link a Quick Report to a list of companies available in another worksheet. To do so, the Quick Report input cells (companies) have to include an Excel formula with a link. A click on REFRESH button will update the report using the corresponding companies.



If the input list is a list of company names and not a list of EfCodes, then it is necessary to use Quick Lookup function to get company EfCodes. (select all company names / Quick Lookup).

Last updated: May 2016

## How to add company names and EfCodes columns in a Quick Report?

In a linked Quick Report table, the first column of the Quick Report displays EfCodes only. Displaying corresponding company names is easy. Simply add the "Company Name (IN)" (item code: 20002) field using EDIT button.

Conversely, it is sometimes needed to export the list of companies EfCodes from the Quick Report to reuse the list in another workbook or worksheet. Click EDIT button, select the "Infin Code (IN)" (item code: 20000) item. A new column will be added to the table, with all the needed EfCodes.

Company Name (IN)	Infin Code (IN)
CURRENT	CURRENT
Ekinops SAS	31290EF
ORBCOMM Inc.	40060NU
Intellipharmaceutics International Inc	31429NC
8point3 Energy Partners LP	66176NU
Bangkok Airways PCL	T7134TH
Nautilus Inc.	34394NU
PAION AG	40035ED
Petra Diamonds Limited	31412EX
Silicon Graphics International Corp.	36360NU
Daihen Corp.	90120FJ
SalMar ASA	30338SN
Paysafe Group Plc	32507EX
MakeMyTrip Ltd.	40001AO
Basler AG	30316ED

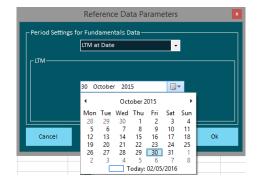
## .

## **Other New Features**

## **Quick Report - "At Date" financial items for historical valuations**

It is now possible to download annual, interim or LTM (Last 12 Month) financial statements as they were available at a specific date in the past. This is useful for historical valuations

In the Quick Report wizard, select for instance "Net Sales" (WVB source). In the period settings window, choose LTM and select the desired date.



Last updated: May 2016

## **Quick Report - Infinancials Local Currency**

Infinancials Local currency has been modified. There is now only one Local currency per company.



## **Automatic Check for Updates**

A process is now silently checking for updates at Excel start-up, in order for the user to be sure to always run the latest version.



Last updated: May 2016